

Gallatin Gateway County Water & Sewer District
MINUTES OF THE BOARD OF DIRECTORS' MEETING

A regular meeting of the Board of Director for the Gallatin Gateway County Water & Sewer District was held on December 13, 2021 at the Gallatin Gateway Fire Department, 320 Webb St., Gallatin Gateway, MT. A teleconference bridge for public input was available. Present at the meeting were Board Members Ted Border, Eric Amend, Cary Fox and Maralee Parsons Sullivan as were District Administrator Linda Cox and District Council Swimley. APE representatives in attendance included Andrew Huggins, and General Manager Sam Proconier. Community members Jeff Pfiel and Pete Stein also attended in person.

President Border called the meeting to order at 6:30 p.m. Linda Cox recorded the minutes of the meeting.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. No comments were made.

CONFLICT OF INTEREST DISCLOSURE

President Border asked if any items of conflict of interest, or potential conflict of interest, needed to be raised. None were raised.

APPROVAL OF MINUTES

A. Approval of Meeting Minutes for November 8, 2021

Director Parsons Sullivan moved to accept the November 8, 2021 minutes and Director Amend seconded the motion. The minutes were approved unanimously.

OLD BUSINESS

A. New Streamline Website by Update

Director Parsons Sullivan has reviewed a draft of the new website in development, and provided feedback. She hopes that the final version will be live by the end of December and then training can occur. She also reported that the monthly cost of the website has been reduced from \$75/mo. to \$50/mo.

New Business

A. Establish requirements and fee structure to disconnect from GGWSD service

A lot in the district has a tiny home and the owner wants to remove the tiny home and disconnect the sewer service. No policy and procedures now exist for disconnecting from GSWD sewer service. Discussion of the various issues involved occurred and a timeline for developing policy and procedures was identified. General Manager Proconier will discuss it with the owner to determine if the owner is willing to fund the disconnect or just disconnect the home and leave the sewer connection intact.

B. Connection application fee for force main (\$500) vs. gravity main (\$200) currently \$500

for both.

General Manager Proconier will follow up to determine the actual cost for tying into the gravity main. Once this information is obtained, then a decision can be made.

C. Lot 4A of Minor Subdivision 56B - Genesis Engineering Pre-Design Application
More information about the remaining GGSWD capacity available is needed before a decision can be made. General Manager Proconier will provide this at the January meeting.

D. Discussion and Decision on refund of Pfeil Acquisitions (Glampground) PIC charges.
District Council Swimley said that the annexation petition process was not complete for Mr. Pfeil since only one reading of the ordinance took place. A reading of the annexation Ordinance could possibly occur at the next GGSWD meeting. Mr. Pfeil indicated that he will start construction in January.

Reports of Officers, Standing Committees and Special Committees

A. General Manager's Report

Potential septicity due to the length of time needed for waste water to reach Four Corners may become a concern. Septic effluent has a significant odor and increased flammability increases as septicity occurs. Septicity does not appear to exist now.

Mapping all GGWSD manhole covers was discussed and General Manager Proconier indicated that APE has identified an efficient, web-based mapping tool. APE will be mapping the GGSWD sewer system for management purposes and if the GGSWD wants access to this data the cost may be about \$30 a month. APE agreed to put a proposal together for the next meeting to assist the GGSWD deciding if access to this data is desirable for GGSWD.

B. Existing Will Serve Agreements

No report was available.

C. Gateway Village Report (Director Fox)

The water system nearly ready for approval and people should be living in Gateway Village in January.

ADJOURN

President Border announced the resignation of Linda Cox, effective as soon as the draft minutes are sent to the General Manager. President Border asked for unanimous consent to adjourn. Hearing no objection, President Border adjourned the meeting at 7:50 pm.