

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: June 7, 2010

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for May 3, 2010 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Donnelly)

IV. Unfinished Business and General Orders

- A. Annexation Update (Swimley)
- B. Budget Discussion and Approval of 2010-2011 Budget (Donnelly)
- C. Discussion and Decision on Resolution Waiving Directors' Compensation for the 2010-2011 Fiscal Year (Donnelly)
- D. Discussion and Decision on Resolution Amending Bylaws to Adjust Boundaries (Donnelly)
- E. Status of Grants and Discussion of Pending Applications (Donnelly)
- F. Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on June 7, 2010. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Matt Donnelly was also present.

The meeting was called to order at 6:32 p.m. by President Adams. Mr. Donnelly recorded the minutes of the meeting.

PUBLIC COMMENT

President Adams asked for public comment. Seeing none, President Adams proceeded to the next item on the agenda.

APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the May 3 minutes, President Adams asked whether there were any corrections. Seeing none, Director Border moved to approve the minutes and Director Sullivan seconded. The minutes were approved by unanimous vote of the Board.

REPORT OF GENERAL MANAGER

Mr. Donnelly then gave the General Manager's and Treasurer's report. He reported that the primary activities for the coming month will be completing the RD grant application. Mr. Donnelly then reported that the District had received payment in full of the TSEP grant for \$12,498.19. The grant was reserved for development of a preliminary engineering report. Director Sullivan moved to authorize the General Manager to pay Great West Engineering on the invoice for the PER. Director White seconded the motion which, after discussion, passed unanimously.

ANNEXATION UPDATE

Mr. Donnelly reported that there had been no objections filed in response to Ordinance 10-02 annexing the Hargrove properties and that the Ordinance became effective on June 2, 2010. Susan Swimley will record the annexations with the appropriate state and county offices.

BUDGET DISCUSSION AND APPROVAL OF 2010-2011 BUDGET

Mr. Donnelly then presented the draft 2010-2011 budget. He reported that he did not expect much activity this fiscal year as we will generally be waiting for responses from the grant agencies. Director White moved to approve the

FY2010-2011 budget as presented. Director Sullivan seconded the motion which, after discussion by the Board, passed unanimously.

DIRECTOR'S COMPENSATION

The Board then turned to a discussion of director compensation. The directors are authorized monthly compensation by the Bylaws of the District. Director Sullivan moved to adopt Resolution 10-03, "That the Gallatin Gateway County Water & Sewer District Board of Directors does hereby waive the Directors compensation for the 2010-2011 fissional year. It is intended that this resolution shall be in full force and effect until June 30, 2011." Director Wortman seconded the motion which, after discussion, passed unanimously.

AMENDING BYLAWS

The Board then discussed the District's Bylaws. Mr. Donnelly noted that the original Bylaws had included a legal description of the District's boundaries and that those boundaries had now changed due to annexations. Director Sullivan moved to adopt Resolution 10-04, "That Article II of the Bylaws of the Gallatin Gateway County Water & Sewer District be amended to read as follows: 'The name of the corporation is the Gallatin Gateway County Water & Sewer District. The principal office of the District shall be located at such place as the Board of Directors may from time to time determine. The mailing address of the District is P. O. Box 383, Gallatin Gateway, Montana 59730. The properties constituting the District are situated in Township 3 South, Range 4 East, Principal Meridian, Gallatin County, Montana. The boundaries of the District are as shall be designated by the Board of Directors from time to time in accordance with all applicable laws and statutes.'; That the Gallatin Gateway County Water & Sewer District does hereby approve and adopt the By-Laws as amended and which are attached hereto as Exhibit A; That the By-Laws be authenticated as such by the Secretary and placed in the minutes book and that a full and true copy of the By-Laws be kept at the District Offices for inspection by members of the public at all reasonable times during business hours." During Board discussion on the subject it was noted that this change was desirable because the boundaries of the District could then be changed without affecting the Bylaws. Director Wortman seconded the motion which, after discussion, passed unanimously.

GRANT STATUS

The Board then discussed grants. Mr. Donnelly noted that Sandi Messenger from the US Dept. of Agriculture was in attendance and had conducted a site visit earlier in the day. The Board discussed the possibility of expediting the grant application to USDA Rural Development to try for funding in the federal fiscal year ending September 30, 2010. In order to do this, the District would need to have all application materials completed by August 1. Director White then moved to instruct the General Manager to take all possible actions to allow the District to submit a valid application into the August pooling for RD grants if it does not adversely impact any other grant applications contemplated by the District. Director Sullivan seconded the motion. During discussion it was

noted that the Environmental Report was probably the pacing item. Rich Fillbach, who was in the audience, was asked if he would check to see if expediting the RD application would adversely impact the TSEP and/or DNRC applications. The motion passed unanimously. Matt Donnelly was then asked to consult with Hyalite Environmental to see if there was anything the Board could do to accelerate the schedule for completion of the environmental report. Director White moved to retain Bob Murdo as bond counsel for the District. Director Sullivan seconded the motion. During discussion it was noted that Mr. Murdo had previously visited with the Board and that selection of bond counsel was essential to completing the RD grant application. The motion passed unanimously.

INCOME SURVEY

President Adams then moved the the next item on the agenda—the status of the income survey. Mr. Donnelly reported the Sandy Kust has not yet submitted the survey results to RD for review, but that she was working on it.

The meeting then turned to new business. Seeing none, President Adams opened a discussion on the next meeting date, noting that it was near a holiday. After discussion the Board expressed a desire to leave the meeting date as scheduled, on July 5.

Director Sullivan moved to adjourn and Director Border seconded. After unanimous vote the meeting was adjourned at 8:24 p.m.

Secretary