

# **Gallatin Gateway County Water & Sewer District**

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## **PUBLIC MEETING**

**Date:** August 28, 2017

**Time:** 6:30PM

**Place:** Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT  
(Cafeteria)

**For:** Special Meeting of the Board of Directors

## **AGENDA**

**I. Public Participation on Non-Agenda Items<sup>1</sup>**

**II. Conflict of Interest Disclosure<sup>2</sup>**

**VI. Regular Business**

A. Review and Approval of Contractor Change Order #3 & #4

a. B. Review and Approval of Contractor and Engineer Invoices and INTERCAP  
Draw Request for Said Invoices

**VII. Adjourn**

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<sup>1</sup> The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

<sup>2</sup> An opportunity for Board members to disclose any potential, perceived or real conflict of interest on any item on the agenda or for any District business.

# **Gallatin Gateway County Water & Sewer District**

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## MINUTES OF THE

## **BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held at the Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT, on August 28, 2017. Present at the meeting were board members Eric Amend, Ted Border, David Sullivan, and EJ Engler. General Manager Matt Donnelly and Secretary Maralee Parsons Sullivan were present, as was Kurt Thomson from Stahly Engineering. There were no members of the public present.

President Border called the meeting to order at 6:35 p.m. Secretary Maralee Parsons Sullivan recorded the minutes of the meeting.

### PUBLIC PARTICIPATION OF NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items.

### CONFLICT OF INTEREST DISCLOSURE

President Border asked if there were any items of conflict of interest, or potential conflict of interest, to be raised. None were raised.

### REGULAR BUSINESS

#### Review and Approval of Contractor Change Order #3 & 4

GM Matt Donnelly advised the Board that DEQ has requested some written certifications from the engineer regarding the shrink wrap issue, which pertains to Change Order #4, so approval of Change order #3 and #4 will be taken up together in the regular September Board meeting. There was some general discussion and clarifying questions asked on the two change orders. CO#3 provides for additional sewer services paid for by property owners, and CO#4 is for additional Aqua Shield joint protection.

#### Review and Approval of Contractor and Engineer Invoices and Draw Request for Said Invoices

The Board reviewed Contractor pay application #5 and Stahly invoice #59. GM Donnelly advised the Board he is recommending approval of payment on pay application 5, less the amount pertaining to Change Orders #3 & #4, for a total amount to be paid of \$256,681.45. He recommends approval of Stahly invoice #59 in the full amount of \$34,225.37. Director Amend moved to approve the contractor pay application #5 in the amount of \$256,681.45 and Stahly invoice #59 in the amount of \$34,225.37. Director Sullivan seconded. There was no further discussion. The motion carried 4-0.

Ms. Sullivan presented a draw request from RD Grant funds for the 2 approved invoices, in the amount of \$290,936.82. Director Sullivan moved to approve the

draw request of \$290,936.82; Director Engler seconded. There was no further discussion. The motion carried 4-0.

President Border then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 7:10 p.m.



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Secretary