

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: May 3, 2010

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for April 5, 2010 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Adams)

IV. Unfinished Business and General Orders

- A. Annexation Update and Second Reading of Ordinance 2010-02 Annexing Two Parcels (Swimley)
- B. Status of TSEP & DNRC Grants and Discussion of RD, STAG/WRDA and CDBG Grant Applications (Donnelly)
- C. Discussion on Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on May 3, 2010. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Matt Donnelly was also present. Attorney Susan Swimley was present for the first order of business. Director White arrived after the second order of business.

The meeting was called to order at 6:33 p.m. by President Adams. Mr. Donnelly recorded the minutes of the meeting.

Susan Swimley and Rich Fillbach requested that the agenda be modified to accommodate commitments they had elsewhere. Directors Adams, Border Sullivan and Wortman unanimously approved a motion to revise the agenda.

As the first order of business, Susan Swimley provided an update on the annexation of the Hargrove parcels. The Board was informed that the ordinance annexing said property would take effect 30 days after the Board's approval of the second reading of the ordinance. Ms. Swimley then read Ordinance 10-02 annexing two parcels into the District. President Adams asked for public comment. Seeing none, the Board discussed the annexation and agreed that the annexation would benefit the District. Director Sullivan moved, and Director Wortman seconded the motion, to approve the annexation and to adopt Ordinance 10-02 as read. The motion passed by a unanimous vote of the Board members present.

As the second order of business, Rich Fillbach discussed Great West Engineering's progress on the grant applications. TSEP has been submitted and DNRC is on schedule to be submitted in mid-May. Mr. Fillbach reported that the District will receive an electronic copy of the PER. He also said that 59 TSEP applications had been received by the agency—fewer than had been anticipated.

As the next order of business, President Adams asked for public comment. Seeing none, President Adams proceeded to approval of the minutes from April 5. After confirming that all directors had a copy of the April 5 minutes, President Adams asked whether there were any corrections. Seeing none, Director Border moved to approve the minutes and Director Sullivan seconded. The minutes were approved by unanimous vote of the Board.

Mr. Donnelly then gave the General Manager's and Treasurer's report. He reported that the primary activities for the coming month will be completing the DNRC and RD grant applications. Mr. Donnelly then presented a draft budget for Fiscal Year 2010-2011 and informed the Board that budget discussions will be on next month's agenda.

The Board then discussed grants. It was noted that while TSEP and DNRC applications have received a great deal of attention, there are still three funding sources that require assigned work actions. Director Sullivan will be speaking with congressional staff members about STAG/WRDA. The District cannot submit a CDBG application until the Rae project is complete. And Mr. Donnelly and Director Border are engaged with RD to understand grant application requirements with that agency.

President Adams then moved the the next item on the agenda—the status of the income survey. Sandy Kust reported that the income survey was complete. She said she has passed the 85% response rate threshold. The next step is to get certification/approval from RD, which Ms. Kust will endeavor to do. The Board expressed a heartfelt thanks to Ms. Kust for her diligence on this task.

The meeting then turned to new business. Pete Stein volunteered to contact Hyalite Environmental to see if they would be willing to assist the District with the Environmental Report, which is a required component of the RD grant application. The Board welcomed Mr. Stein's generous offer.

Seeing no further comment, President Adams announced that the next regular meeting will be held on June 7. Director Border moved to adjourn and Director Wortman seconded. After unanimous vote the meeting was adjourned at 8:01 p.m.

Secretary