

Gallatin Gateway County Water & Sewer District

PUBLIC MEETING

Date: January 4, 2010

Time: 6:30PM

Place: Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

For: Regular Meeting of the Board of Directors

AGENDA

I. Call To Order

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items¹ (Adams)

II. Approval of Minutes

- A. Approval of Meeting Minutes for December 7, 2009 (Adams)

III. Reports of Officers, Standing Committees, and Special Committees

- A. Report of General Manager & Report of Financial Condition (Adams)

IV. Unfinished Business and General Orders

- A. Report from Great West Engineering on Status of Preliminary Engineering Review (Guest)
- B. Discussion on Status of Income Survey (Guest)

V. New Business

- A. Any New Business Which May Come Properly to the Board (Adams)

VI. Adjourn

¹ The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on January 4, 2010. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Attorney Susan Swimley and general manager Matt Donnelly were not present.

The meeting was called to order at 6:33 p.m. by President Adams. Director Border recorded the minutes of the meeting.

President Adams asked for public comment and, seeing none, moved to the approval of minutes. After confirming that all directors had a copy of the minutes of the last meeting, President Adams asked whether there were any corrections. Director Sullivan commented that there was no mention of the contract discussions with Great West Engineering. After further discussion, Director White moved that the minutes of the December 7, 2009 meeting be amended to include a summary of the contract discussions. Director Sullivan seconded the motion which passed unanimously. Director White then moved that the minutes be approved as amended. Director Sullivan seconded the motion, which was unanimously adopted.

President Adams then noted that the report of the General Manager would be removed from the agenda due to Mr. Donnelly's absence.

Next on the agenda was a report and working session with Great West Engineering on the status of the Preliminary Engineering Review. Terry Threlkeld noted that his survey indicated that there are currently 63 residents within the boundaries of the district. The discussion then proceeded to an examination of various alternatives for collection and treatment. Great West presented the Board with a binder outlining some of the options. Connecting to the treatment plant at Elk Grove was one possible alternative, as was local treatment using lagoons, irrigation, and/or Level 2 treatment with a drainfield. Great West also presented a preliminary analysis of several possible financing alternatives. There are still many unknowns, and the Board was cautioned not to rely on the preliminary cost estimates too heavily at this point. One major unknown was noted to be the cost of treatment under the options that involve connecting to the treatment plant at Elk Grove. The Board thought it would be good to get Susan Swimley involved to gather more information.

At the conclusion of the Great West presentation the Board continued the discussion of grant writing. Craig Pozega indicated that Great West would handle the grant writing for TSEP and DNRC.

The Board then discussed options for funding the administration of the district prior to the provision of functional wastewater treatment and collection services. It was noted that Seeley Lake and Wolf Creek districts are both collecting administrative fees without providing services. The Board felt that this option warranted further investigation.

President Adams then turned the meeting to a discussion of the income survey. The Board suggested that the list of residents developed in the fall of 2009 be aligned with the list prepared by Great West and that the Board look for ways to assist Sandy Kust to complete the survey.

The meeting then turned to new business. Seeing none, the President announced that the next meeting will be held on February 1.

President Adams then asked if there was any additional new business. Seeing none, Director Sullivan moved to adjourn and Director White seconded. After unanimous vote the meeting was adjourned at 9:05 p.m.

Secretary