

Gallatin Gateway County Water & Sewer District

MINUTES OF THE

BOARD OF DIRECTORS

A special meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held at the Gallatin Gateway School, 100 Mill St., Gallatin Gateway, MT, on September 17, 2018. Present at the meeting were board members Eric Amend, Ted Border, David Sullivan, and Elana Wexall. General Manager Matt Donnelly and Secretary Maralee Parsons Sullivan were present. Also in attendance was Kurt Thomson from Stahly Engineering. There were no members of the public in attendance.

President Border called the meeting to order at 6:30 p.m. Secretary Maralee Parsons Sullivan recorded the minutes of the meeting.

PUBLIC PARTICIPATION OF NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items.

CONFLICT OF INTEREST DISCLOSURE

President Border asked if there were any items of conflict of interest, or potential conflict of interest, to be raised. None were raised.

REGULAR BUSINESS

Discussion and Decision on Construction Change Order #7 for Miscellaneous Sewer Service and Property Restoration Work Performed in August

GM Donnelly noted that this change order for \$1,852.73 is for executed work change directives 14-16, covering some yard restoration work not on the plans. Mr. Donnelly provided the Board with his recommendation to approve Change Order #7. Director Amend asked why the District is responsible for replumbing inside a residence. Mr. Thomson replied that there was a redirect of the route of the hook-up to the house which was less extensive than the original plans. Director Amend moved to approve Change Order #7 for \$1,852.73; Director Sullivan seconded. There was no further discussion. The motion carried 4-0.

Discussion and Decision on Construction Change Order #8 for Miscellaneous Service and Property Restoration Work Performed in September

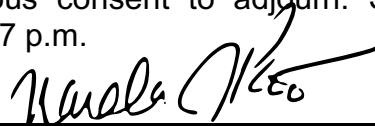
GM Donnelly noted that this change order for \$12,628.00 is for executed work change directives 17 and 18. WCD 17 related to a property which has a structure with an overhang and some building materials under the overhang. It would have been exceedingly expensive to get equipment through, and the engineer designated a new route along the property line, obtaining a construction easement from the adjacent property owner to move equipment in. WCD 18 is for the cutting and replacement of newly poured concrete on various properties, or where concrete was not anticipated on the plans. Mr. Donnelly provided his recommendation to the Board to approve Change Order #8. Director Amend

moved to approve Change Order #8 for \$12,628.00; Director Wexall seconded. There was no further Board discussion. The motion carried 4-0.

Discussion and Decision on Approving Construction Contractor Pay Application for Work Through August 24

GM Donnelly noted that he made some hand-written changes on the pay application presented to the Board, to remove CO#7, since this has not yet been approved by USDA/RD. The revised pay application is for \$147,450.49, including the 1% Montana gross receipt tax. Mr. Donnelly provided his recommendation to the Board to approve this pay application as amended, and Mr. Thomson concurred with the recommendation as amended. Director Wexall asked how the pay application fits with the delay in the construction process. Mr. Donnelly noted that there is approximately \$357K remaining in the contract, including retainage of \$136,454. He noted that the engineering amendment for unscheduled services is pending, and the contract states these expenses should be paid for by the contractor. Should an agreement not be reached with the contractor, there is money remaining on the contract to cover those engineering expenses. Director Amend moved to approve contractor pay application for August for \$147,450.49; Director Sullivan seconded. There was no further Board discussion. The motion carried 4-0.

President Border then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 6:47 p.m.



Secretary