

# **Gallatin Gateway County Water & Sewer District**

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## **PUBLIC MEETING**

**Date:** March 5, 2012

**Time:** 6:30PM

**Place:** Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

**For:** Regular Meeting of the Board of Directors

## **AGENDA**

### **I. Call To Order**

- A. Call To Order
- B. Public Participation on Non-Agenda Items<sup>1</sup>

### **II. Approval of Minutes**

- A. Approval of Meeting Minutes for February 6, 2012

### **III. Reports of Officers, Standing Committees, and Special Committees**

- A. Report of General Manager & Report of Financial Condition
- B. Report of Engineer

### **IV. Unfinished Business and General Orders**

- A. Status and Discussion of Special Assessment Bond

### **V. New Business**

- A. Any New Business Which May Come Properly to the Board

### **VI. Adjourn**

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<sup>1</sup> The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

# **Gallatin Gateway County Water & Sewer District**

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## MINUTES OF THE

### **BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on March 5, 2012. Upon arrival at the Fire Station the Board found that the boardroom was in use for fire personnel training. The President moved the meeting to the boardroom of Big Timberworks, 1 Rabel Lane, Gallatin Gateway, MT. The Fire District staff members responsible for the training were asked to direct interested parties to the new location. Present at the meeting were board members Merle Adams, Ted Border, Charlie White and Earl Wortman. Susan Swimley was also present. Director Sullivan and Mr. Donnelly were not present.

The meeting was called to order at 6:36 p.m. by President White. Earl Wortman recorded the minutes of the meeting.

#### PUBLIC COMMENT

President White asked for public comment and, seeing none, proceeded to the next item on the agenda.

#### APPROVAL OF MINUTES

After confirming that all directors had a draft copy of the February 6 minutes, President White asked whether there were any corrections. Seeing none, Director Border moved to approve. Director Adams seconded the motion, which passed unanimously.

#### REPORT OF GENERAL MANAGER

President White read the statements of financial condition provided by Mr. Donnelly prior to the meeting. The manager's report noted that there have been no significant changes in the District's financial position since the last report.

#### REPORT OF ENGINEER

Kurt Thomson reported that the surveys are nearly complete, and that the majority of the engineer's time is being spent on site acquisition. Mr. Thomson said the engineer has been engaged in preliminary discussions with three landowners. He then presented estimated costs, pros, cons and sitemaps for each of the three. A substantial amount of discussion regarding site acquisition ensued.

President White then asked Director Adams to work with Mr. Thomson during discussion with the owners of potential discharge sites. President White then asked for unanimous consent to hold a special meeting of the Board on March 19 at 6:30 p.m. to continue the discussion of discharge site acquisition.

President White asked that Director Adams and Mr. Thomson be prepared to report on the price requested from each of three landowners at the March 19 meeting.

#### STATUS OF SPECIAL ASSESSMENT AND ASSESSEMENT BOND

Susan Swimley reported that the timeline for the special assessment and the special assesement bond is holding firm. According to the timeline, the Board is set to pass a Resolution of Intent to Levy a Special Assessment on April 9, 2012.

#### NEW BUSINESS

President White then opened the floor to new business, during which time a general discussion of the lot aggregation process took place. The 15+ members of the public in attendance took part in the discussion.

Director Border then moved to adopt Resolution 12-01 authorizing the general manager to open accounts at Stockman Bank as may be required for the sewer project and for the general business of the District. Director Wortman seconded the motion which passed unanimously.

Seeing no further new business, President White noted that the next meeting date is a speical meeting on March 19 followed by a regular meeting on April 9 which, he noted, is not the first Monday of April.

President White then asked for unanimous consent to adjourn. Seeing no objection, the meeting was adjourned at 8:10 p.m.

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Secretary