

# **Gallatin Gateway County Water & Sewer District**

## **MINUTES OF THE BOARD OF DIRECTORS' MEETING**

A regular meeting of the Board of Director for the Gallatin Gateway County Water & Sewer District was held on August 9, 2021 at the Gallatin Gateway Fire Department, 320 Webb St. Gallatin Gateway, MT. A teleconference bridge for public input was available. Present at the meeting were Board Members Ted Border, Eric Amend, Cary Fox and Maralee Parsons Sullivan. Chris Lohss and Matt Donnelly attended via teleconference. General Manager Justin Brechtelsbauer, District Engineer Brad Hammerquist and District Administrator Linda Cox attended in person. Members of the public that were present included Ron Page.

President Border called the meeting to order at 6:30 p.m. Linda Cox recorded the minutes of the meeting.

### PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

President Border asked for public comment on non-agenda items. No public comments were made.

### CONFLICT OF INTEREST DISCLOSURE

President Border asked if any items of conflict of interest, or potential conflict of interest, needed to be raised. None were raised.

### APPROVAL OF MINUTES

The minutes of the special meeting held on June 21, 2021 could not previously be approved because a quorum of Board members that attended the meeting was not present. Vice President Amend moved to approve the minutes for the June 21, 2021 special meeting and Director Fox seconded the motion. The minutes were unanimously approved.

Director Parsons Sullivan moved to accept the minutes from the July 12 2021 and Director Fox seconded the motion. The minutes were unanimously approved.

### OLD BUSINESS

A. Discussion and Review of Pre-Design Application for VRU of Christopher J. Lohss  
District Engineer Brad Hammerquist indicated that no problems exist with connecting Mr. Lohss' project to the force main. The District has the capacity to provide the VRUs to Mr. Lohss.

B. Fox Living Trust Annexation, Ordinance 2021-06A, Second reading

Currently one VRU is in service and the annexation agreement signed by the Fox Living Trust representatives is in hand. Director Parsons Sullivan moved to approve the second reading of Ordinance 2021-06A, the Fox Living Trust Annexation, and Director Amend

seconded the motion. It was unanimously approved.

C. Christopher J. Lohss Annexation, Ordinance 2021-07B, Second reading

Seven VRUs have been requested in the pre-design application and none are currently in service. The annexation agreement has been signed by Mr. Lohss and is in hand. Director Parsons Sullivan moved to approve the second reading of Ordinance 2021-07B, the Christopher J. Lohss Annexation, and Director Fox seconded the motion. It was unanimously approved.

NEW BUSINESS

Reports of Officers, Standing Committees and Special Committees

A. General Manager Report

Everything is on track for the Four Corners capacity expansion. The District's Council is still working on the completion of the revised interlocal agreement with the Four Corners District. Latigo Drive and Penny Lane are undergoing scoping and jetting.

B. District Engineer's Report (Brad Hammerquist)

Mr. Hammerquist provided an overview of his extensive experience on municipal projects in Montana, Alaska and Minnesota. The District's force main appears to have sufficient capacity to handle the upcoming expansion in capacity. He assembled a map of all current as built connections and all other documentation from the previous engineering firm.

President Border asked if the gradient will affect tying into the force main at any location. It appears that the fewer connections, the better. Mr. Hammerquist suggests that more planning occur as development proceeds so that multiple connections could involve only one lift station. A facilities plan is generally assembled in order to facilitate more orderly development. For example, a positive displacement pump rather than a centrifugal pump is preferred.

Mr. Hammerquist is keeping tabs on the Gateway Village project as it moves along. When the plant starts up, a more detailed investigation will be undertaken, including drawings and DEQ certification. Then it can be determined how much he should be involved as that system starts up.

C. Gateway Village Report (Director Fox)

Efforts are still underway to get bids for completing cost assessment for maanging the sewer system. The infrastructure is now being finished, and no houses have been built.

ADJOURN

Meeting was adjourned by President Border after he asked for unanimous consent to adjourn. Hearing no objection, President Border adjourned the meeting at 7:20. Then Director Parsons Sullivan then suggested that the group discuss a plan for replacing General Manger Brechtelsbauer who resigned in June 2021. A few names were mentioned

and agreement were made for following up with these individuals. President Border then adjourned the meeting at 7:38 pm.