

# **Gallatin Gateway County Water & Sewer District**

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## **PUBLIC MEETING**

**Date:** July 6, 2009

**Time:** 6:30PM

**Place:** Gallatin Gateway Fire Station, 320 Webb St., Gallatin Gateway, MT

**For:** Regular Meeting of the Board of Directors

## **AGENDA**

### **I. Call To Order**

- A. Call To Order (Adams)
- B. Public Participation on Non-Agenda Items<sup>1</sup> (Adams)

### **II. Approval of Minutes**

- A. Approval of Meeting Minutes for June 1, 2009 (Donnelly)

### **III. Reports of Officers, Standing Committees, and Special Committees**

- A. Report of General Manager & Report of Financial Condition (Donnelly)
- B. Report of the PER Selection Committee (Border)

### **IV. Unfinished Business and General Orders**

- A. Presentation of Draft FY2010 Budget (Donnelly)
- B. Discussion of Fundraising Event (Adams)

### **V. New Business**

- A. Any New Business Which May Come Properly to the Board (Adams)

### **VI. Adjourn**

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<sup>1</sup> The opportunity for members of the public to comment on District matters which are not on the agenda. Time limits may be imposed at the discretion of the President.

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## MINUTES OF THE

## BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Gallatin Gateway County Water & Sewer District was held in the boardroom of the Gallatin Gateway Fire Station on July 6, 2009. Present at the meeting were board members Merle Adams, Ted Border, David Sullivan, Charlie White and Earl Wortman. Attorney Susan Swimley was not present. General Manager Matt Donnelly was present.

The meeting was called to order at 6:40 p.m. by President Adams. Matt Donnelly was asked to act as Secretary and record the minutes.

President Adams asked for public comment and, seeing none, moved to the next order of business.

President Adams, after confirming that all directors had a copy of the minutes of the last meeting, asked whether there were any corrections. None were noted. Director Border moved to approve the minutes and Director Sullivan seconded the motion. The motion to approve the minutes of the June 1, 2009 meeting passed unanimously.

Mr. Donnelly was then asked to give the report of the General Manager and Treasurer.

The Board then received a report from Ted Border, Chair of the Selection Committee, regarding the selection of an engineering firm to perform a preliminary engineering review (PER) to evaluate options for a public wastewater infrastructure. Director Border reported that the Committee had completed its objective to select an engineering firm to study and recommend solutions for wastewater collection and treatment for the District. Director Border recommended that the Board adopt the following motion:

*That the Board hereby authorizes the President to enter into contracts with Great West Engineering to perform the Preliminary Engineering Review (PER) to study wastewater solutions for the District; with the Treasure State Endowment Program to receive a grant to partially pay for the PER; with the Department of Natural Resources to partially pay for the PER; and with Gallatin County to receive a grant to partially pay for the PER; and further*

*That the Board dissolves the PER Selection Committee effective immediately.*

President Adams asked for comment from the public. Terry Threlkeld said that Great West would send a new set of contract documents incorporating any modifications to insurance requirements previously discussed. Mr. Threlkeld also noted that Great West would adhere to any requirements with respect to payment schedule as may be reflected in the various agreements with the grant agencies. After further discussion of the Board, Director Wortman moved and Director White seconded that the Board adopt the motion as recommended by the Selection Committee and stated above. The motion passed unanimously.

The next order of business was the discussion of the 2009/2010 budget as presented at the June meeting of the Board. After discussion, the Board revised the estimated legal expenses for the year to \$18,000 and left the other expense and income items unchanged. President Adams asked for public input and, seeing none, proceeded to Board deliberation. Director White moved that the proposed 2009/2010 budget be amended to show an \$18,000 legal expense and that the budget be approved as amended. Director Sullivan seconded the motion, which passed unanimously.

The next order of business was fundraising. President Adams noted that the Gallatin Gateway Birthday Bash was scheduled for August 15. The Birthday Bash includes an auction and other fundraising activities, and the majority of the proceeds of the event will go to the sewer district this year. President Adams invited the Board to participate in coordinating the event.

The meeting then turned to new business. Director Wortman noted that the Gallatin County Planning Board intends to fund a regional wastewater study to determine the feasibility of adopting regional solutions. Any action by the Planning Board would have an impact on the District, and so this is something the Board should keep informed about. Mr. Donnelly noted that the Planning Board has already commissioned a preliminary study and that the results are available on the District's website at <http://www.gatewaywsd.com>. It was agreed that the Board would try to maintain good contacts within the Gallatin County Planning Board.

Director Adams then asked if there was any additional new business. Seeing none, Director White moved to adjourn and Director Sullivan seconded. After unanimous vote the meeting was adjourned at 7:52 p.m.

Secretary